

**CITY OF WALLED LAKE
DOWNTOWN DEVELOPMENT AUTHORITY
Tuesday, June 14, 2022**

The Meeting was called to order at 4:15 p.m.

Pledge of Allegiance led by DDA Chairman Millen

ROLL CALL: Amin, Lublin, Marshal, Millen, Mechigan, McDonald

ABSENT: Ackley, Blair, Allen, Easter, Smith

There being a quorum present, the meeting was declared in session.

OTHERS PRESENT: DDA Managing Director Jaquays, Acting Chief of Police Kolke, Assistant City Manager Schrader, DPW Superintendent Ladd

DDA 06-01-22 MOTION TO EXCUSE DDA BOARD MEMBER ACKLEY, BLAIR, ALLEN, EASTER, AND SMITH FROM THIS AFTERNOON'S MEETING

Motion by McDonald, supported by Amin: CARRIED UNANIMOUSLY: To excuse DDA Board Member Ackley, Blair, Allen, Easter and Smith from this afternoon's meeting

REQUESTS FOR AGENDA CHANGES: NONE

APPROVAL OF THE MINUTES:

1. Regular DDA Meeting of May 10, 2022

DDA 06-02-22 APPROVAL OF THE MINUTES FROM THE MAY 10, 2022 MEETING

Motion by Lublin, supported by McDonald: CARRIED UNANIMOUSLY: To approve the minutes from the May 10, 2022 meeting.

CORRESPONDENCE: NONE

AUDIENCE PARTICIPATION: NONE

UNFINISHED BUSINESS: NONE

NEW BUSINESS:

**1. Proposed DDA Resolution 2022-01 MDOT Category B Grant Application
Resurfacing East Walled Lake Drive Business District**

Managing Director Jaquays explained she is asking for DDA's support in applying for a grant through the Michigan Department of Transportation to resurface East Walled Lake Drive. Ms. Jaquays said East Walled Lake Drive is a major thoroughfare that goes through the downtown district.

Executive Director Whitt said with DDA's support, we will be able to file timely and then present the resolution before City Council to get final approval and ratification.

DDA Chairman Millen asked where the project would start and end?

Assistant City Manager Schrader said the scope of the proposed project would be from Pontiac Trail to 14 Mile Road. Mr. Schrader said the project would include some milling, a two-inch asphalt overlay, and then re-stripping of the street.

Chairman Millen asked when the work would start?

Assistant City Manager Schrader said the proposed project would begin in the spring/early summer of 2023.

Executive Director Whitt said this is a continuation of the DDA's effort to improve the gateways into the downtown district. Mr. Whitt said many of the board members in attendance today are located on East Walled Lake Drive so this would greatly improve that area.

Assistant City Manager Schrader explained the project cost is estimated to be at \$325,000 dollars; the grant requires a 50% local match. Mr. Schrader said in the proposed resolution, the City and the DDA share that cost and the requested contribution from DDA is \$81,250. Mr. Schrader said with DDA's support and cooperation in this project, the application will be more attractive to MDOT.

Chairman Millen asked who bids out to do the work?

Assistant City Manager Schrader said this project would be the responsibility of the City and that the City would bid it out.

Executive Director Whitt said the DDA does have the funds to contribute toward the match; the DDA's fund balance is a little less than \$300,000. Mr. Whitt said the same request will be presented before City Council for ratification.

**DDA 06-03- 22 MOTION TO APPROVE DDA RESOLUTION 2022-01 IN
SUPPORT OF THE CITY OF WALLED LAKE'S GRANT
APPLICATION FOR THE RESURFACING OF EAST WALLED**

**LAKE DRIVE THROUGH THE MDOT TRANSPORTATION
ECONOMIC DEVELOPMENT FUND CATEGORY B PROGRAM**

Motion by Lublin, supported by Amin: CARRIED UNANIMOUSLY: To receive and file the warrant for May 2022

Discussion

DDA Board Member McDonald asked how inflation and how the price of asphalt may impact the DDA's contribution?

Assistant City Manager Schrader said some funds have been set aside for an inflationary factor. Mr. Schrader said the bidding process would take place in the winter, so the contractors have the ability to plan their work.

Executive Director Whitt said it is possible for the costs to go up, and the City will either have to match it or decide not to do the project.

Assistant City Manager Schrader said if the bid amounts come back higher than expected, administration would come back before the DDA and/or City Council to determine if we would accept those bids and pick up the difference, or not.

Executive Director Whitt clarified that City Council ultimately approves or rejects bids. Mr. Whitt said East Walled Lake Drive is a gateway into the City and with DDA's support the grant process can move forward.

DDA Board Member Lublin asked when the grant awards will be announced?

Assistant City Manager Schrader said by the end of August.

Roll Call Vote

Ayes (6) Amin, Lublin, Marshal, Millen, Mechigan, McDonald
Nays (0)
Absent (5) Ackley, Blair, Allen, Easter, Smith
Abstention (0)

EXECUTIVE & MANAGING DIRECTOR REPORT:

1. Decker Road Project Update

Executive Director Whitt reported that Ms. Jaquays and himself have traveled Decker Road during the project. Mr. Whitt said last Friday while traveling, Ms. Jaquays and himself spoke with the project manager for Cadillac Asphalt and that the manager planned to have the second side of Decker road finished and paved by the end of the day. Mr. Whitt said they were out until 11pm.

DPW Superintendent Ladd said that the contractors are out now, finishing a few approaches. Mr. Ladd said Michigan Highway Restoration will be doing the restoration landscaping on the outside of the road and along the curbs. Mr. Ladd said after cleaning the road, they will stripe the road.

Executive Director Whitt said Decker road will be completed soon. Mr. Whitt said 14 Mile is still under construction. Mr. Whitt said he worked with the Police Chief to ensure access for the Lake Village residents during the construction process. Mr. Whitt reported that the contractors were complaining that many of the residents were speeding through the construction site, and asked for an increased police presence on-site. Mr. Whitt clarified that the 14 Mile GLWA project is different than the Decker Road project.

2. Update on Mercer Beach Improvements, Phase I

Managing Director Jaquays reported that phase I is being completed as we speak. Ms. Jaquays said the plan is to have the beach cleaned and open for public access for the summer festival scheduled for June 25th.

DPW Superintendent Ladd said that he has spoken with the contractors involved and that they will be paving the parking lot this Friday. Mr. Ladd said early next week the striping will take place. Mr. Ladd said he will be removing the fence and making the beach safe.

DDA Board Member Amin noted that there was seaweed and debris along the beach and asked if DPW will be able to do some maintenance control?

DPW Superintendent Ladd said yes, they will have the beach ready and cleaned. Mr. Ladd said since the beach has been closed due to the construction and heavy machinery on-site, DPW has not been able to get their equipment out; but they will prior to the summer festival. Mr. Ladd said they will also be bringing in additional sand to level out the beach.

Executive Director Whitt said some of the feedback he has heard in response to the construction at the beach is to place signs along the beach to keep people from going. Mr. Whitt said signs were put up, however, people do not acknowledge them, and they visit the beach in hundreds during the weekend in the middle of construction. Mr. Whitt said people ignore the signs and take their children to the beach. Mr. Whitt said it is frustrating.

3. Pontiac Trail Resurfacing Project

Managing Director Jaquays said Oakland County Road Commission has not yet released a start date for the resurfacing work. Ms. Jaquays said Oakland County has been preparing the roads and manholes for the project.

DPW Superintendent Ladd described the preparation work and how the fixes will enhance the overlay project.

Executive Director Whitt clarified that the start date Ms. Jaquays was referring to was for the overlay itself. Mr. Whitt said he hopes the Road Commission begins at Maple Road.

Chairman Millen asked how the milling process is done?

DPW Superintendent Ladd said the Road Commission will mill the edge of the curbs, and the paver will level the road.

4. Riley Park Playground Equipment Upgrade Presentation

Managing Director Jaquays presented a PowerPoint created by HR Administrator/Deputy City Clerk Gross. Ms. Jaquays noted that the old equipment was falling into disrepair. Ms. Jaquays said her and Mr. Whitt met with visiting families at Riley Park to get their feedback on the new equipment. Ms. Jaquays said one of the comments was how the rubber mat was an improvement in comparison to the woodchips that were there previously because the woodchips were more susceptible to heavy rains.

Executive Director Whitt reported that after the art festival held over the weekend at Atrium of Walled Lake, families took their kids to Riley Park.

Managing Director Jaquays thanked DPW for their efforts in the installation of the playscape and completing the sidewalk.

5. Farmers Market Update

Managing Director Jaquays reported that the market is going on its 6th week, with very good turnout. Ms. Jaquays thanked management intern Kaylee Hall who has been assisting with administering the market's operations and social media posting. Ms. Jaquays said with Ms. Hall's help, the market will be having a summer festival June 22nd featuring BBQ from one of the vendors and a music performance from a local musician.

6. Memorial Day Parade After-Action Report

Executive Director Whitt thanked the Police Department, Fire Department, and Ms. Gross who organized the event and prepared the staging area. Mr. Whitt reported that the walled lake school district bands attended. Mr. Whitt thanked Maurielle Lue for being the grand marshal.

Ms. Jaquays shared video footage provided by DDA Chairman Millen of the Memorial Day parade.

7. Atrium of Walled Lake- Music and Art Festival 2022

Managing Director Jaquays said the Atrium of Walled Lake held its first music and art festival over the weekend featuring local artists and food.

Executive Director Whitt reported that police and fire were on-site to provide public safety. Mr. Whitt said he observed folks using the trail parking and that many of those vehicles also traveled to other parks in the City.

8. Summer Festival 2022

Managing Director Jaquays said the city's summer festival is scheduled for next Saturday June 25. Ms. Jaquays said the Walled Lake Civic Fund will be having their firework display at dusk. Ms. Jaquays said this year's event will not be as elaborate as it has been in the past years due to the construction that has been happening at Mercer Beach. Ms. Jaquays said DPW will be preparing the beach for the public to use.

DDA Chairman Millen said the Greenhouse of Walled Lake will be having activities all day with Channel 2 coming out early in the morning. Mr. Millen said the Greenhouse will be having a pet rescue adoption, Calvin Johnson, Rob Sims and Braylon Edwards will be attending, and there will be a classic car show in the afternoon. Mr. Millen said he looks forward to the event.

Executive Director Whitt said the beach will be open for folks to enjoy. Mr. Whitt said the gully along Witherall Street has been repaired. Mr. Whitt said this event will help support the businesses along East Walled Lake Drive. Mr. Whitt said we will be accommodating the Walled Lake Civic Fund.

Acting Chief of Police Kolke reported that the Tiki Bar Beach will be having music performances in the afternoon and evening.

WARRANT REPORT:

DDA 6-04- 22 APPROVAL TO RECEIVE AND FILE THE WARRANT FOR MAY 2022

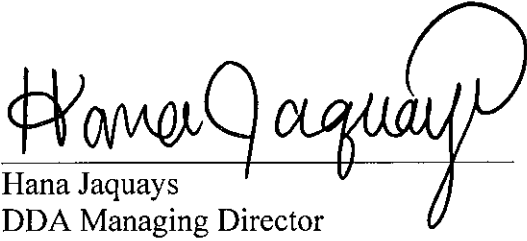
Motion by Millen, supported by Amin: CARRIED UNANIMOUSLY: To receive and file the warrant for May 2022

DDA BOARD MEMBER COMMENTS: NONE

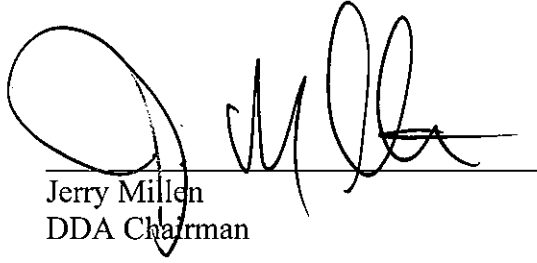
ADJOURNMENT:

DDA 6-05-22 ADJOURNMENT

Motion by Lublin, seconded by Millen; CARRIED UNANIMOUSLY: To adjourn the meeting at 4:55 PM.



Hana Jaquays
DDA Managing Director



Jerry Millen
DDA Chairman